

PERSONNEL COMMITTEE REPORT 2019

Committee members: Linda Wheatley, chair; John McPhail, John McClure, Kathy Morris, Bill Royer, Marcia Grant, Rev. Edward.

The resignation of Rev. Annika set the tone for much of the personnel committee's work this year. An exit interview with Rev. Annika was held and a summary of that was shared with the Governing Council. The committee worked closely with Rev. Edward to cover the responsibilities left vacant by the resignation. Rev. Edward was given the official title of "Acting Head of Staff" while the Governing Council makes decisions on the staffing plan going forward.

A new temporary part-time position of Christian Education Director was created and Brenda Sand was hired for that role. This temporary position will terminate when a new staffing plan is completed and implemented.

Staff evaluations for all non-ordained staff members were conducted in the Spring. Because of Rev. Edward's changing responsibilities, the committee decided to meet with Rev. Edward monthly rather than doing a formal annual evaluation.

The position of Nursery director still remains open. The nursery is being staffed by volunteers. The committee has been reviewing, updating and revising position descriptions and employment policies.

Respectfully submitted,
Linda Wheatley