



# FEDERATED CHURCH APPLICATION FOR WEDDING USE



Member

Non-Member

Wish to become Member

Clergy requested \_\_\_\_\_  Clergy Approved

Bride Name: _____	Application Date: _____
Groom Name: _____	

**Date of Event:** \_\_\_\_\_ **Wedding Ceremony Time:** \_\_\_\_\_

*(The church doors will be unlocked at 10:00am unless previous arrangements are made with the Church Office.)*

Date of Rehearsal \_\_\_\_\_ Rehearsal Time: \_\_\_\_\_

Phone #: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

**ROOM(S) REQUESTED** (Default rooms are already checked, if others are requested, fees may apply):

SANCTUARY	✓	NARTHEX	✓	SACRISTY	✓
LIBRARY	✓	CHOIR ROOM	✓	ED CENTER ROOM	
KITCHEN		FELLOWSHIP HALL			

**SANCTUARY EQUIPMENT REQUESTED:**

VOCALIST MICROPHONE & STAND		INSTRUMENT MICROPHONE & STAND	
BRASS CANDELABRA SET & RUNNERS		PEWTER CANDELABRA SET & RUNNERS	

**FELLOWSHIP HALL EQUIPMENT REQUESTED** (Only if Fellowship Hall is rented):

EASEL		PROJECTION SCREEN		CHALK/WHITE BOARD	
PIANO		P.A. SYSTEM		PODIUM	
CHAIRS #		TABLES #		PROJECTOR	

OTHER: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ORGANIST/PIANIST: \_\_\_\_\_

DATE CONFIRMED: \_\_\_\_\_

**FEDERATED CHURCH HOLD HARMLESS AGREEMENT**

The applicant and the individual executing this application hereby waive any and all claims, demands, and causes of action that they may have against Federated Church as a result of the use of church facilities pursuant to this application. The applicant and the individuals executing this application shall indemnify and hold harmless Federated Church and its officers, agents, and employees from and against any and all costs of litigation arising out of or associated with the use of church property by the applicant group and its members, guest, employees, and agents pursuant to this application. We have read and agree to comply with the "Federated Church Facilities and Equipment Usage Policy.

\_\_\_\_\_ X \_\_\_\_\_  
(Bride's Printed Name) (Bride's Signature)

\_\_\_\_\_ X \_\_\_\_\_  
(Groom's Printed Name) (Groom's Signature)

**Clergy and Organist Honorariums are due at rehearsal.**

**FOR OFFICE USE ONLY**

Approved:  Yes  No Date of Approval: \_\_\_\_\_ by: \_\_\_\_\_

If denied, state reason: \_\_\_\_\_

Rooms/areas to be used: \_\_\_\_\_

Deposit Paid: \_\_\_\_\_ Check No.: \_\_\_\_\_

Fee Paid \_\_\_\_\_ Check No.: \_\_\_\_\_

Fee Paid \_\_\_\_\_ Check No.: \_\_\_\_\_